

Student Computer Rules

Updated: 06 September 2006

Students,

Listed below are the rules for using computers at VOL. Please read and follow them carefully. Using computers at VOL is a privilege that may be taken away if you break the rules. These rules are a simplified form of the VOL Computer, Network and Internet Acceptable Use Policy (AUP).

Please keep this in mind when using VOL computers and the Internet: All of your computer activity is monitored. We can see what programs you are running, the websites you are visiting, what you are searching for and what you have been blocked from doing.

Computer Use Rules:

1. Computers must be used in the presence of a faculty member.
2. Downloading or installing computer software is not allowed.
3. Inserting or removing floppy discs, CDs, DVDs or USB drives from any computer is not allowed.
4. Students should not attempt to tamper with or "fix" computer equipment.
5. Computer, network and Internet security and restrictions must not be bypassed.
6. Your password is private and must never be shared with another student.
7. Using the password of another student or faculty member is strictly forbidden.
8. Sending or receiving email is not allowed.
9. The use of chat programs, chat rooms, forums and blogs is forbidden.
10. For your own safety, personal information such as your name, address, phone number or school must not be entered on any web site.
11. Plagiarism, the copying of other's writings and ideas, is strictly forbidden.